

	Member Welcome	Code of Conduct	Introduction to Planning (OB - New)	Planning Protocol (OB - All)	IT Skills for Members	Cabinet Awareness	COMS- Committee Management Systems (Platinum)	Awareness Session: Climate Change	Housing Appeals and Homelessness Reviews	Finance Audit and Governance Committee	Licensing Panel - Introduction	Planning - Follow Up	Safeguarding Children and Your Role as a Councillor	Media Skills	Awareness Session: Emergency Planning	Dealing With Difficult People and Situations	Chairmanship	Awareness Session: Environmental	Equalities and Diversity	Effective Reading	Public Speaking	Staff Appeals Panel	Complaints Panel	ICT Drop In Sessions	New Governance Arrangements - Local Government Bill	O&S Review	Advanced Media Skills - Front of Camera
	M1	M2	M3	M4	M5	M6	M7	M8	M9	M10	M11	M12	M13	M14	M15	M16	M17	M18	M19	M20	M21	M22	M23	M24	M25	M26	M27
Total Attendance per session	8	8	11	-	8	-	7	4	11	9	16	-	7	9	12	13	-	12	11		-	-	-	-	5		

M5 & M7 These sessions are run by ICT throughout the year. Repeat courses are arranged as soon as sufficient demand exists.

M13 Session cancelled due to insufficient demand.

M18 Session cancelled pending service restructure

M21 Session scheduled for 8 February 2008.

M22 Session not required

M23 Session not required

M24 Session not arranged

M25 Dealt with within O&S Committee

M26 Session being arranged - possible dates 11th & 12th April 2008